

THE SCHOOL BOARD OF
ESCAMBIA COUNTY, FLORIDA

MINUTES, MAY 21, 2013

The School Board of Escambia County, Florida, convened in Regular Meeting at 5:30 p.m., in Room 160, at the J.E. Hall Educational Services Center, 30 East Texar Drive, Pensacola, Florida, with the following present:

Chair: Mr. Jeff Bergosh Vice Chair: Mrs. Linda Moultrie
Board Members: Mr. Gerald W. Boone
Mrs. Patricia Hightower
Mr. Bill Slayton
School Board General Counsel: Mrs. Donna Sessions Waters
Superintendent of Schools: Mr. Malcolm Thomas

Meeting was advertised in the *Pensacola News Journal* on May 1, 2013 - Legal No. 1597722

INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Bergosh welcomed everyone in attendance to the regular monthly meeting of the Escambia County School Board. He then introduced Mr. David Joiner, who had been employed with the School District for over ten (10) years as a dean and a crisis counselor. Mr. Bergosh mentioned that Mr. Joyner had worked at Navy Point Elementary, Bellview Middle, and C.A. Weis Elementary and that he currently served as the chaplain for the University of West Florida's baseball team. Mr. Joyner delivered the invocation. Mr. Bergosh also introduced sisters Aralyn and Felicity Eaton. He mentioned that Aralyn was currently in the second grade and Felicity was currently attending pre-k. He also mentioned that both sisters had recently earned roles in Pensacola Little Theatre's production of *Mr. Toad's Mad Adventure*. Aralyn and Felicity led the Pledge of Allegiance to the Flag of the United States of America. Mr. Bergosh then called for a "moment of silence" in remembrance of the victims of the tornadoes that struck Moore, Oklahoma on May 20, 2013.

PUBLIC FORUM

(Supplementary Minute Book, Exhibit "A")

Mr. Bergosh called for Public Forum at 5:34 p.m. He invited anyone who wished to speak in Public Forum or to an item on the agenda, to fill out the appropriate form and turn it in at the front of the room.

- James Nims, Jr., speaking as an individual, addressed the School Board regarding the proper care and handling of the American Flag (Mr. Nims also provided School Board Members and the Superintendent with a handout on this topic). Mr. Nims said he appreciated that the Superintendent had made what he believed to be a sincere effort to keep the American Flag respectful and dignified. Mr. Nims also addressed the following topics: (1) burglary and vandalism of area schools; and (2) efforts to reduce student expulsions.

I. CALL TO ORDER/ADOPTION OF AGENDA

Mr. Bergosh called the Regular Meeting to order at 5:38 p.m. The Superintendent noted the following changes that had been made to the agenda since initial publication and prior to this meeting: Item III.B.1 AMENDED, Item III.B.2 DELETED, Item V.B.15 DELETED, Item V.C.1.g.12 AMENDED, Item V.C.1.g.13 AMENDED, Item V.D.15 DELETED, Item VII.A.2 ADDED, Item VII.B.1.9 AMENDED, Item VII.B.9 ADDED, CORRECTED, and AMENDED, and Item VII.C.1 CORRECTED. Mr. Bergosh asked if all School Board Members had ample opportunity to review the changes and whether they were comfortable moving forward with the agenda as amended. Mr. Bergosh advised that Section 120.525(2), Florida Statutes and School Board Rule 1.06(5) required that changes made to an agenda after publication be based on a finding of good cause, stated in the record, and affirmed by a vote of the School Board. Mr. Bergosh called for a motion stating that the Superintendent's recommended changes to the May 21, 2013 Regular Meeting agenda had been made for good cause. Motion was

made by Mr. Slayton, seconded by Mr. Boone, to that effect. Motion carried unanimously. Mr. Bergosh called for a motion to adopt the agenda (*as amended*). Motion was made by Mrs. Moultrie and seconded by Mr. Boone, to adopt the agenda (*as amended*). Mrs. Hightower recalled that there was a change that the School Board needed to make to the order of the agenda prior to its adoption. Mr. Bergosh said it was his intent to move Section VI, Unfinished Business forward on the agenda so that it would be handled immediately after Section IV, Approval of Minutes. He asked if any School Board Member had any objection to that change. There was no objection from any School Board Member. Motion to adopt the agenda (*as amended*) carried unanimously.

II. COMMITTEE/DEPARTMENTAL REPORTS

1. PTA Presentation

Ms. Deana Neal, outgoing President of the Escambia County Council PTA (ECCPTA) introduced the ECCPTA's newly elected President for 2013-2014, Mrs. Sally Bergosh. Mrs. Bergosh gave a brief report on the recent and upcoming events and activities of the PTA.

2. Stellar Employee of the Year Recognition

The Superintendent made the following announcement: *It is my pleasure this evening to announce the Stellar Employee of the Year – Edwin Stewart. Mr. Stewart currently is employed in Transportation Maintenance and has been with the District for twenty (20) years. If there were only one word to describe Mr. Stewart, it would be “selfless.” From his days of service as a Waist and Tail Gunner on B-17’s and B-24’s in World War II and Korea, to his continuing contributions to a number of service and charitable organizations in our community, Mr. Stewart is a generous, yet humble servant. Mr. Stewart has carried this same spirit of service into his work in the District’s Transportation Department, where he has proven himself to be an exemplary professional in all respects. Mr. Stewart fuels hundreds of school busses and other District vehicles at the Woodham fuel site every week. Once he completes his work at the fuel site, Mr. Stewart returns to the Department’s main garage where he assists with parts pick-up, bus deliveries, and a host of other duties. Mr. Stewart is entirely reliable, consistent, and cheerful in the performance of his official duties. Mr. Stewart is also valuable to the District in the “little” things he does along the way. At the fuel site, Mr. Stewart often takes the initiative to buy coffee and snacks for “his drivers” and helps them solve on-the-job issues. Mr. Stewart strives to keep the work environment a friendly and helpful place. Mr. Stewart’s sense of teamwork is instrumental in helping make this District a place where employees want to work. His lifetime of loving care and service is an enduring example of how people should live, work, and interact with others. Mr. Stewart is a dedicated and conscientious man who, at a youthful eighty eight (88) years of age, has been – and remains – a wonderful, energetic and reliable role model for us all. Exemplifying the pillars of service and people, Mr. Stewart is an invaluable asset to the Transportation Department and the Escambia County School District. It is for these reasons that we are proud to call him our Stellar Employee for the 2012-2013 school year. The Superintendent and School Board congratulated Mr. Stewart for being chosen as the Stellar Employee of the Year. Mr. Stewart received a plaque from the School District and a check in the amount of \$500 from Members First Credit Union which was presented by Ms. Caryl Greene, CEO.*

3. Recognition of the Escambia County All-Star Academic Team

The Superintendent made the following announcement: *Once again, Escambia County has demonstrated its talented academic abilities against other all-star academic teams from throughout the State of Florida. On April 18th through the 20th, the Escambia County All-Star Academic Team attended the Commissioner’s Academic Challenge in Orlando. The Commissioner’s Academic Challenge is a highly-competitive academic statewide high school tournament that tests students’ knowledge in a wide variety of areas including language arts, mathematics, science, history, geography, art, music, and foreign language. Escambia currently competes in Division One, which is comprised of the twenty largest school districts in the State. Escambia County has earned six State titles, more than any other district in Division One. First places finishes came in 2000, 2002, 2003, 2006, 2010, and 2011. Escambia County finished in second place in 2007, 2012, and now in 2013. The All-Star Academic Team is composed of the top six high school “Quiz Bowl” players in our District. For the great majority of the past twelve years, Escambia County’s All-Star Academic Team has originated from Pensacola High School’s IB Program. And this year is no different as all members are once again from Pensacola High School’s IB Program. This year’s winning team includes: Matt Peteranecz,*

Hannibal Brooks, Malcolm Brooks, Caroline Fleischhauer, Nathan Deng, and Preston Jones. None of these successes could have been achieved without the dedicated efforts of team coaches Allan Robinson and Jonathan Thompson. These two gentlemen have played a tremendous part as they have invested much of their time and energy year after year to ensure this District has a competitive team. Congratulations! This District is proud of the record of accomplishments in this academic competition. The Superintendent and School Board congratulated the Escambia County All-Star Academic Team on their accomplishments.

III. PROPOSED ADDITIONS OR REVISIONS TO SCHOOL DISTRICT RULES

(Supplementary Minute Book, Exhibit "B")

A. Rule(s) Adoption

-None

B. Permission to Advertise

1. Approval to Advertise Notice of Intent to Adopt Amendments to Rules and Procedures of the District School Board: Chapter 7, Students

Mr. Bergosh asked if there was anyone in the audience who wished to address the School Board regarding this item; however, there were none. Motion was made by Mr. Boone and seconded by Mr. Slayton, to advertise *Notice of Intent to Adopt Amendments to Rules and Procedures of the District School Board: Chapter 7, Students* (6Gx17-7.14, 7.15, 7.18, 7.20). Motion carried unanimously.

AMENDED

- ~~2. Approval to Advertise Notice of Intent to Adopt Amendments to the School District of Escambia County, Florida Student Rights and Responsibilities Handbook~~

DELETED

IV. APPROVAL OF MINUTES

1. 04-18-13 SPECIAL WORKSHOP
2. 04-19-13 REGULAR WORKSHOP
3. 04-23-13 REGULAR MEETING

Mr. Bergosh called for a motion to approve the minutes as listed (Items 1 through 3). Motion was made by Mrs. Moultrie and seconded by Mrs. Hightower, to approve the minutes as listed (Items 1 through 3). Mrs. Hightower thanked Mrs. Holley DeWees, Administrative Recording Secretary, for preparing the minutes from the April workshops and meetings. Motion carried unanimously.

At this time, Section VI, *Unfinished Business* was handled:

April 23, 2013 Regular Board Meeting Agenda Items:

Amended

- V.C.1.g.4. Approve the following amended job descriptions on the Administrative Salary Schedule, effective July 1, 2013:

Coordinator - Technology Services

~~Coordinator III - FDLRS~~

~~Coordinator IV - Adult Education School Based (Coordinator IV - Community School and Adult Education School Based, amended)~~

~~Director I - Information Technology~~

Director III - Purchasing & Business Services (*Director I - Purchasing & Business Services, amended from Professional Salary Schedule*)

Director III - Internal Auditing (*Director IV - Internal Auditing*)

Mr. Bergosh asked the Superintendent to state his recommendation with respect to Item V.C.1.g.4 from the April 23, 2013 Regular Meeting. The Superintendent said he would recommend that the School Board reject this item as he had been unable to amend the associated backup documentation because the item was considered unfinished business from the April Regular Meeting. He said that he had added all of the corrected job descriptions to this meeting's agenda (*see: Item V.C.1.g.12*). Motion was made by Mr. Slayton and seconded by Mrs. Hightower, to reject Item V.C.1.g.4 from the April 23, 2013 Regular Meeting. Motion carried unanimously.

Amended

V.C.1.g.7. Approve the following amended job descriptions on the Professional Salary Schedule, effective July 1, 2013:

~~Analyst – Network Systems~~

~~Analyst – Systems~~

Coordinator I – Cost Analysis

Coordinator II – Benefits & Employee Wellness (*Benefits Analyst, amended*)

Escambia County Public Schools Foundation – Executive Director

~~Manager IV – Technology Support~~

Manager VI – Route (*Manager V – Route, amended*)

~~Programmer I~~

~~Programmer II~~

Programmer Analyst I

~~Specialist I – Network Infrastructure~~

~~Specialist II – Technology Support~~

~~Technician I – Systems Support~~

~~Technician III – Technology Support~~

~~Technician III – TV & Video~~

Technician IV – Technology Support

Mr. Bergosh asked the Superintendent to state his recommendation with respect to Item V.C.1.g.7 from the April 23, 2013 Regular Meeting. The Superintendent said he would recommend that the School Board reject this item as he had been unable to amend the associated backup documentation because the item was considered unfinished business from the April Regular Meeting. He said that he had added all of the corrected job descriptions to this meeting's agenda (*see: Item V.C.1.g.13*). Motion was made by Mr. Slayton and seconded by Mr. Boone, to reject Item V.C.1.g.7 from the April 23, 2013 Regular Meeting. Motion carried unanimously.

V.C.1.g.9. Approve adoption of the 2013-2014 Department Personnel Planning Document

Mr. Bergosh asked the Superintendent to state his recommendation with respect to Item V.C.1.g.9 from the April 23, 2013 Regular Meeting. The Superintendent said he would recommend that the School Board approve this item. He confirmed that there had been no changes to this item since it was initially submitted on the April Regular Meeting agenda. Motion was made by Mr. Boone and seconded by Mr. Slayton, to approve Item V.C.1.g.9 from the April 23, 2013 Regular Meeting. Motion carried unanimously.

V. CONSENT AGENDA

Mr. Bergosh called for a motion to approve the Consent Agenda. Motion was made by Mrs. Hightower and seconded by Mr. Boone, to approve the Consent Agenda. Mr. Bergosh asked School Board Members if there were any items that they wished to pull from the Consent Agenda for separate vote. Mrs. Moultrie asked that the following items be pulled for separate vote: Item V.A.8, Item V.A.10, and Item V.E.2.A.2. Motion to approve the Consent Agenda (except for items pulled) carried unanimously.

A. CURRICULUM

(Supplementary Minute Book, Exhibit "C")

1. Amendment to the Charter Contract Between the School Board of Escambia County, Florida and Byrneville Elementary School, Inc.
2. Amendment to the Charter Contract Between the School Board of Escambia County, Florida and Escambia Charter School, Inc.
3. Amendment to the Charter Contract Between the School Board of Escambia County, Florida and Pensacola Beach Elementary School, Inc.
4. Agreement Between the School Board of Escambia County, Florida and the School Board of Seminole County, Florida
5. Amendment to the Charter Contract Between the School Board of Escambia County, Florida and United Cerebral Palsy of Northwest Florida, Inc. DBA Capstone Academy

6. Cooperative Agreement Between Kids Talk Place, LLC and the School Board of Escambia County, Florida
7. Professional Service Agreement Between Nurses on Call, Inc. and the School District of Escambia County, Florida
8. Memorandum of Understanding Between Community Action Program Committee's Head Start Program and the School Board of Escambia County, Florida

Mrs. Moultrie advised that she would abstain from voting on this Memorandum of Understanding with the Community Action Program (CAP), as she was the current chair of that organization. Motion by Mr. Slayton, seconded by Mr. Bergosh, to approve Item V.A.8, *Memorandum of Understanding Between Community Action Program Committee's Head Start Program and the School Board of Escambia County, Florida*, carried 4 to 0, with Mrs. Moultrie abstaining from vote.

9. Amendment to the Charter Contract Between the School Board of Escambia County, Florida and Beulah Academy of Science, Inc.
10. Cooperative Agreement Between the School Board of Escambia County, Florida and the Sheriff of Escambia County, Florida

Mrs. Moultrie advised that she would abstain from voting on this Cooperative Agreement with the Sheriff of Escambia County, Florida, as she was currently employed by that agency. Motion by Mr. Boone, seconded by Mr. Slayton, to approve Item V.A.10, *Cooperative Agreement Between the School Board of Escambia County, Florida and the Sheriff of Escambia County, Florida*, carried 4 to 0, with Mrs. Moultrie abstaining from vote.

11. Agreement Between the School Board of Escambia County, Florida and Young Men's Christian Association of Pensacola, Florida, Inc.
12. Agreement Between the School Board of Escambia County, Florida and Creative School Age Child Care, Inc.
13. Agreement Between the School Board of Escambia County, Florida and Childhood Dreams Learning Center, Inc.
14. Agreement Between the School Board of Escambia County, Florida and Camp Fire USA Gulf Wind Council, Inc.
15. Memorandum of Understanding Between the School Board of Escambia County, Florida, and the Escambia County, Florida, Board of County Commissioners
16. Contractual Services Between the School Board of Escambia County, Florida and Silvio Fina, LMHC
17. Amendment to the Charter Contract Between the School Board of Escambia County, Florida and 21st Century Academy of Pensacola, Inc. DBA Newpoint Academy
18. Amendment to the Charter Contract Between the School Board of Escambia County, Florida and 21st Century Academy of Pensacola, Inc. DBA Newpoint Pensacola
19. Amendment to the Charter Contract between the School Board of Escambia County, Florida and New Road to Learning, Inc. DBA Jacqueline Harris Preparatory Academy

B. FINANCE

(Supplementary Minute Book, Exhibit "D")

1. Check Register for April 2013
2. Recap of General Fund Reserves (Non-Categorical) for April 2013
3. Resolutions to amend District School Budget:
 - a) Resolution 8 – General Operating Fund
 - b) Resolution 8 – Special Revenue – Federal Programs
 - c) Resolution 8 – Capital Projects Fund
 - d) No item submitted – Special Revenue – Food Service Fund
 - e) No item submitted – Debt Service Fund
 - f) No item submitted - Targeted ARRA Stimulus Fund
 - g) No item submitted - Race to the Top Fund
4. Legal Services:
 - General Fund

- a) The Hammons Law Firm \$ 465.00
- b) The Hammons Law Firm \$ 294.50
- c) The Hammons Law Firm \$ 248.00
- d) The Hammons Law Firm \$ 186.00
- e) The Hammons Law Firm \$ 1,711.03
- f) The Hammons Law Firm \$ 1,813.50
- g) Rumberger, Kirk & Caldwell \$ 80.00
- h) Shell, Fleming, Davis & Menge, P.A. \$ 1,919.28
- i) Valarie Erwin Prevatte \$ 350.00

5. Legal Services:

Risk Management Fund

- The Hammons Law Firm \$ 8,534.43

- 6. Scrap List I for May 2013
- 7. Auction List I for May 2013
- 8. Financial Status Report: Employee Benefit Trust Fund
- 9. Results of Annual Physical Inventory of Warehouse for 2012-2013
- 10. 2012-2013 Instructional Salary Schedule and Instruction Supplements Schedule
- 11. 2012-2013 Educational Support Personnel Salary Schedule
- 12. 2012-2013 Professional Salary Schedule and Classification Guide
- 13. 2012-2013 Administrative Salary Schedule and Classification Guide
- 14. Transfer of surplus portable buildings from inventory to demolition
- ~~15. Financial Statements — Revenue and Expenditure Update~~

DELETED

C. HUMAN RESOURCE SERVICES

(Supplementary Minute Book, Exhibit “E”)

1. Instructional/Professional

a. Appointments

b. Reappointments

- 1. Annual
- None

c. Transfers

d. Out-of-Field

- 1. Appointments
- None
- 2. Reappointments
- None
- 3. Transfers
- None
- 4. Other
- None

e. Resignations/Retirements/Other

f. Leaves of Absence

g. Special Requests

- 1. Approve Cody A. McDavid to receive his regular hourly rate of pay funded by SAI, to remove computers to be boxed and returned to Dell, reimage and deploy new computers received from Dell, install upgrades and import new users and set up new server for the 2013-2014 school year at West Florida High School from June 5, 2013 through August 9, 2013, a total of 352.5 hours.
- 2. Approve Kenneth M. Myers to receive his regular hourly rate of pay funded by Title I, Delinquent, to work in Alternative Education transitioning DJJ students who return to the district during the summer months for placement into Alternative Ed Programs or a regular school setting in the fall 2013, from June 26, 2013 through July 26, 2013, a total of 152 hours.
- 3. Approve Jeffrey D. Jordan to receive his regular hourly rate of pay funded by SAI, to upgrade operating systems and reimage computers in all classrooms and the media center at Ferry Pass Elementary School, from July 29, 2013 through August 1, 2013, a total of 28 hours.

4. For Board Information: Reporting the death of Holm Elementary School Teacher Josephine Licudine-Fuller on April 17, 2013.
5. Approve Angela L. Irby and Sherry L. Ponds to receive their regular hourly rate of pay funded by Workforce Escarosa - Workforce Investment Act (WIA), to work at George Stone Technical Center to provide assistance with the Florida Ready to Work certifications for incoming students, follow-up on current WIA participants, assist with job placements, and assist with the WIA intake process for new students, from June 5, 2013 through June 28, 2013, a total of 120 hours.
6. Approve Rodney A. Ford to receive his regular hourly rate of pay funded by Title I, Part A, Basic - Salaries and Benefits, to assist with Supplemental Education Services (SES) program planning and implementation at McMillan Community Learning Center - Title I, from June 19, 2013 through July 26, 2013, a total not to exceed 40 hours per week.
7. Approve Melinda B. Leonard to receive her regular hourly rate of pay funded by Summer Voluntary Pre-K Education Program, to assist with administering the DIAL-3 screening instrument to incoming prekindergarten students at various locations, from June 5, 2013 through August 9, 2013, a total of 160 hours.
8. Approve the following employees to receive their regular hourly rate of pay funded by Summer Voluntary Pre-K Education Program, to provide instruction for the Summer Voluntary Prekindergarten Program at various locations, from June 6, 2013 through August 5, 2013, a total of 367.5 hours, per employee:

Barnes, Marsha C.	Nowak, Margaret E.
Dunmore, Gracey	Shilston, Lenora
Gaffney, Stephanie L.	Watson, Johnnye B.
Henderson, Lydia R.	
9. Approve the following employees to receive their regular hourly rate of pay funded by Title I (PAEC Contract), to provide instruction for the summer Migrant Reading and Writing through Technology Program at McMillan Community Learning Center, from June 6, 2013 through June 27, 2013, a total of 91 hours, per employee:

Parmer, Sara H.	Seitz, Georgia M.
Pham, Tancang	Tran, Soi Thi
10. Approve the following employees to receive their regular hourly rate of pay funded by Title I (PAEC Contract), to provide instruction for the summer Migrant School Readiness/Transition program (migrant kindergarten) at McMillan Community Learning Center, from June 6, 2013 through June 27, 2013, a total of 91 hours, per employee:

Collins, Stephanie K.
Dunson, Christine E.
Khatena, Renee M.
11. Approve Fred M. Pippen to receive his regular hourly rate of pay funded by DoDEA Military Grant - Anchors Away, to set up new computers and computer lab for the Photoshop class, reimaging and set up the portable computer lab carts for student use for tutoring, classroom assignments, and testing, to move and set up two classrooms for the Overage Program, and to clean all computers at Jim C. Bailey Middle School, from June 10, 2013 through July 26, 2013, a total not to exceed 40 hours per week.
12. Approve the following amended job descriptions on the Administrative Salary Schedule, effective July 1, 2013:

Coordinator – Technology Services
Coordinator III – FDLRS

AMENDED

Coordinator IV – Adult Education-School Based (*Coordinator IV – Community School and Adult Education-School Based, amended*)
 Director I – Information Technology
 Director III – Purchasing & Business Services (*Director I – Purchasing & Business Services, amended*)
 Director III – Internal Auditing (*Director IV – Internal Auditing, amended*)

AMENDED

13. Approve the following amended job descriptions on the Professional Salary Schedule, effective July 1, 2013:

Analyst – Network Systems
 Analyst – Systems
 Coordinator I – Cost Analysis
 Coordinator II – Benefits & Employee Wellness (*Benefits Analyst, amended*)
 Escambia County Public Schools Foundation – Executive Director
 Manager IV – Technology Support
 Manager VI – Route (*Manager V – Route, amended*)
 Programmer I
 Programmer II
 Programmer Analyst I
 Specialist I – Network Infrastructure
 Specialist II – Technology Support
 Technician I – Systems Support
 Technician III – Technology Support
 Technician III – TV & Video
 Technician IV – Technology Support

2. Educational Support Personnel
- a. Appointments
 - b. Temporary Promotions
-None
 - c. Resignations/Retirements/Other
 - d. Terminations
 - e. Leaves of Absence
 - f. Special Requests
-None
3. Risk Management
- a. Accidental Student Athletic Insurance Policy
 - b. Security/Resident at Beulah Elementary School
 - c. General Liability Settlement
 - d. Workers' Compensation Medical Bill
 - e. Workers' Compensation Medical Bill
4. Employee Services
-No items submitted
5. Affirmative Action
-No items submitted

D. PURCHASING

(Supplementary Minute Book, Exhibit "F")

ITEMS PREPARED BY PURCHASING:

1. Bid Renewal: Breakfast & Lunch Entrees, RFP #131503
2. Bid Termination: Cafeteria Equipment, RFP #131003
3. Bid Renewal: Tree Debris Removal, RFP #073502
4. Bid Renewal: Communications Cabling, RFP #051104

DELETED

5. Annual Agreement Renewal: Custodial Services
6. Annual Agreement Renewal: Video Surveillance Security Systems, RFI #073704
7. Amendment to an Agreement with Soliant Health, Inc. for Occupational Therapy Services
8. Vehicles for Maintenance Department
9. Agreement Renewal With Addendum: CompassLearning Software
10. Dell Equipment/Services for Information Technology Department
11. Aruba Wireless Network Equipment – Phase 2
12. Staff Development: Services and Materials from Teacher Created Materials
13. Staff Development: The Flippen Group
14. Dell Computer Lease for West Florida High School of Advanced Technology
15. ~~Change Order #1 to Schoolnet Software Agreement~~
16. Change Notice #1 to Purchase Order #5721300025 – Information Technology
ITEMS PREPARED BY FACILITIES PLANNING:
17. Annual Agreement Renewal: Indefinite Quantity Environmental Contracting Services
18. HVAC Renovations Phase 4 - Bailey Middle School
19. Brown Barge Kitchen/Cafeteria HVAC Renovations
20. Roofing Coating – Phase 1 at Pine Forest High School
21. Change Notice #3 to Purchase Order #5421300137 – ECSD Central Warehouse Refrigeration – Phase II
22. Change Notice #1 to Purchase Order #5421300233 – Ernest Ward Middle School Replacement
Preconstruction Phase and Construction Management Fee Proposal
23. Change Notice #1 to Purchase Order #5421300232 – A.K. Suter Elementary School Replacement
Preconstruction Phase and Construction Management Fee Proposal
24. Change Notice #1 to Purchase Order #5421300085 – ECSD FISH Drawings Update Project – Phase III

E. OPERATIONS

(Supplementary Minute Book, Exhibit “G”)

1. Facilities Planning
-No items submitted
2. School Food Services
 - A. Miscellaneous
 1. Contract for Off-Site Preparation of Meals – AMIKids Pensacola
 2. Contract for Meal Service with Escambia County Head Start

Mrs. Moultrie advised that she would abstain from voting on this Contract with Escambia County Head Start as she would be signing the contract as the current chair of the Community Action Program (CAP). Motion was made by Mr. Slayton and seconded by Mr. Boone, to approve Item V.E.2.A.2, *Contract for Meal Service with Escambia County Head Start*. Motion carried 4 to 0, with Mrs. Moultrie abstaining from vote.

3. Contract for Off-Site Preparation of Meals – Practical Academic Cultural Education (PACE)
Center for Girls
3. Maintenance
-No items submitted
4. Transportation
-No items submitted
5. Central Warehouse
-No items submitted
6. Information Technology
-No items submitted
7. Protection Services
-No items submitted
8. Energy Management
-No items submitted

F. STUDENT TRANSFERS

(Supplementary Minute Book, Exhibit “H”)

G. INTERNAL AUDITING

(Supplementary Minute Book, Exhibit "I")

1. Inventory Adjustment Reports for sixteen (16) cost centers
2. Lipscomb Elementary Interim Internal Funds Audit
3. Florida School District Hotline Survey Review
4. Quality Assurance Review (QAR)

VI. UNFINISHED BUSINESS

(Supplementary Minute Book, Exhibit "J")

This section was handled earlier in the meeting after Section IV, *Approval of Minutes*.

April 23, 2013 Regular Board Meeting Agenda Items:

Amended

V.C.1.g.4. Approve the following amended job descriptions on the Administrative Salary Schedule, effective July 1, 2013:

Coordinator - Technology Services

~~Coordinator III - FDLRS~~

~~Coordinator IV - Adult Education School Based (Coordinator IV - Community School and Adult Education School Based, amended)~~

~~Director I - Information Technology~~

Director III - Purchasing & Business Services (*Director I - Purchasing & Business Services, amended from Professional Salary Schedule*)

Director III - Internal Auditing (*Director IV - Internal Auditing*)

Amended

V.C.1.g.7. Approve the following amended job descriptions on the Professional Salary Schedule, effective July 1, 2013:

~~Analyst - Network Systems~~

~~Analyst - Systems~~

Coordinator I - Cost Analysis

Coordinator II - Benefits & Employee Wellness (*Benefits Analyst, amended*)

Escambia County Public Schools Foundation - Executive Director

~~Manager IV - Technology Support~~

Manager VI - Route (*Manager V - Route, amended*)

~~Programmer I~~

~~Programmer II~~

Programmer Analyst I

~~Specialist I - Network Infrastructure~~

~~Specialist II - Technology Support~~

~~Technician I - Systems Support~~

~~Technician III - Technology Support~~

~~Technician III - TV & Video~~

Technician IV - Technology Support

V.C.1.g.9. Approve adoption of the 2013-2014 Department Personnel Planning Document

VII. NEW BUSINESS

A. ITEMS FROM THE BOARD

(Supplementary Minute Book, Exhibit "K")

1. Appointment of School Board Member to Serve as Alternate Director on the Florida School Board Association's Board of Directors for a two (2) year term beginning July 1, 2013 to June 30, 2015

Motion was made by Mrs. Hightower and seconded by Mrs. Moultrie, to nominate Mr. Slayton to serve as Alternate Director on the Florida School Board Association's Board of Directors. Motion carried unanimously.

2. Discussion of Special Meeting for Advertisement of the Rights and Responsibilities Handbook (Date/Time) – Jeff Bergosh

Mr. Bergosh noted that the School Board had agreed during the May 17, 2013 Regular Workshop, to schedule a Special Meeting (June 10, 2013, 5:30 p.m., Room 160, Hall Center) for the purpose of addressing the Rights and Responsibilities Handbook. Since that time however, Mr. Bergosh said there had been some discussion about changing the meeting date and/or time so he felt it was appropriate for the School Board to discuss the matter at this meeting. Upon inquiry by Mrs. Hightower, Mrs. Waters confirmed that a motion would be necessary in order to begin a discussion as there could be no debate until there was a motion on the floor. She said it would be appropriate for a School Board Member to make a motion to set the Special Meeting at the date and time that previously suggested; that motion could then be discussed and amended if necessary. Mr. Bergosh moved that the School Board set a Special Meeting for June 10, 2013, beginning at 5:30 p.m. as was previously discussed at the May 17th Regular Workshop. Motion was seconded by Mrs. Moultrie for discussion purposes. Mr. Slayton apologized to his fellow School Board Members but said that he had not realized at the time the Special Meeting was initially scheduled, that he had two other meetings already scheduled for 6:00 p.m. and 7:00 p.m. on that same date. Being that he really needed to attend those two other meetings, Mr. Slayton asked that School Board Members reject the motion on the floor and follow-up with another motion to schedule the Special Meeting for another date and/or time. Mr. Bergosh pointed out that the School Board had originally set the date and time (June 10th at 5:30 p.m.) of the Special Meeting based upon the availability of the general public to be able to attend. He noted that the School Board obviously could have set the meeting for earlier in the day but had chosen to set it for late afternoon (5:30 p.m.) to afford the largest opportunity for the public to be able to attend including those parents who had to work until 5:00 p.m. or later. Mr. Slayton said that looking at the calendar and listening to the last discussion, the only other possible dates were Wednesday, June 5th and Friday, June 7th because there were already two events on the School Board calendar for Thursday, June 6th (i.e., budget meeting and Take Stock in Children graduation). Mr. Bergosh suggested backing up the Special Meeting on June 10th to 5:00 p.m. (instead of 5:30 p.m.) as he believed that would still afford the majority of parents an opportunity to attend. Upon inquiry by Mr. Bergosh, Mr. Slayton said that backing up the time to 5:00 p.m. would not help him because he would still have to leave early due to his other meeting at 6:00 p.m. Mrs. Hightower did not believe that Friday, June 7th was a good option because most people would not turn out for a School Board Meeting held on a Friday evening. The Superintendent agreed that Friday would be a challenging day anyway but believed that Friday, June 7th would be even more challenging because it was the first Friday that school had been released for the summer. Mr. Slayton noted that the only other choice was Wednesday, June 5th but Mr. Bergosh pointed out that Wednesdays meant church attendance for a large majority of people. Mr. Slayton asked his fellow School Board Members how they felt about having the Special Meeting on Wednesday, June 5th. Each of the School Board Members said they would be available on June 5th, but Mrs. Hightower pointed out that she would only be available until 7:30 p.m. Mr. Slayton offered an amendment to the motion on the floor that the School Board meet to discuss the Rights and Responsibilities Handbook on June 5, 2013 beginning at 4:30 p.m. Mr. Bergosh said he would second Mr. Slayton's amendment for discussion purposes. Mr. Slayton noted that the location of the meeting would be Room 160, at the J.E. Hall Educational Services Center, if available. Upon inquiry by Mr. Bergosh, Mrs. Waters said that after the May 17th Regular Workshop she had gone through Robert's Rules of Order and had determined that in order to facilitate an open exchange between School Board Members and members of the public, the School Board would need to first meet in a special workshop session and then upon adjournment of that session, they could convene a special meeting session at which time they could take a vote on the Rights and Responsibilities Handbook. She said the process would be similar to the format of the School Board's executive sessions in which the School Board conducted a bifurcated meeting whereby they first workshopped an issue so that they could get an idea of what it is that they wanted to do and then entered into a special meeting where they could take a vote on the matter. Upon inquiry by Mr. Bergosh, Mrs. Waters clarified that during the special workshop session School Board Members could make suggestions for changes to the Rights and Responsibilities Handbook verbiage and then vote on those changes at the special meeting session that would immediately follow. Upon inquiry by Mr. Bergosh, Mrs. Waters advised that the special meeting session could simply be advertised to begin immediately following the adjournment of the special workshop session. Mrs. Hightower wanted to know how the public would

interact with the School Board during the special workshop. Mrs. Waters advised that School Board Rule 1.12 specified that even at a workshop, members of the public could speak during the Public Forum portion of the session for two (2) minutes. She said the School Board could always vote to suspend that rule for the special workshop if they so desired. She clarified that the main reason for her suggestion that the School Board conduct a special workshop followed by a special meeting was because Robert's Rules of Order stated that each member (School Board Member) could only have two (2) opportunities to participate in debate of an issue during a special meeting. Because members may need more than two (2) opportunities to debate all the issues related to the Rights and Responsibilities Handbook she believed it would be more appropriate to do so in a special workshop instead of a special meeting. Mr. Bergosh asked his fellow School Board Members if they had any objections to the format that Mrs. Waters had outlined with regard to a special workshop session followed immediately by a special meeting session. Upon inquiry by Mrs. Hightower, the Superintendent said that backup documentation would be accessible via the e-agenda for the Special Meeting just as soon the School Board decided on a date and time for that session and the appropriate notice had been published in the local newspaper. Mr. Bergosh called for the vote on Mr. Slayton's amendment to the motion on the floor that the School Board meet to discuss the Rights and Responsibilities Handbook on June 5, 2013 beginning at 4:30 p.m. Mr. Slayton's amendment was approved unanimously. Mrs. Waters reminded School Board Members that the main motion was to decide whether or not they wanted to have a workshop session on June 5, 2013, beginning at 4:30 p.m. Upon inquiry by Mr. Bergosh, Mrs. Waters advised that the main motion was open for discussion. Mr. Bergosh noted that at the May 17th Regular Workshop, he had expressed his concerns with the verbiage in a specific section of the Rights and Responsibilities Handbook (Chapter 7: Safe Schools, Section D, *Law Enforcement*); he noted that these were the same concerns that he had expressed on multiple occasions over the past several years. At that time, he said he was asked by a fellow School Board Member to submit his proposed verbiage changes for the School Board to review and consider. Mr. Bergosh proceeded to pass out copies of his proposed verbiage to School Board Members and the Superintendent. He said he would not go into great detail but would simply point out that there were three options outlined in the information he had provided. Mr. Slayton wanted to know if Mr. Bergosh's proposed verbiage could be discussed since it was not on the agenda. Mrs. Waters pointed out that the School Board would be voting on whether to have a workshop to address the Rights and Responsibilities Handbook and this was part of why Mr. Bergosh felt that it needed to be addressed in a workshop session. Mrs. Hightower pointed out that the motion on the floor was only about whether or not to have the meeting. Mrs. Waters reiterated that Mr. Bergosh was simply trying to give his fellow School Board Members reasons why he believed that they needed to have a workshop session. Mr. Bergosh said he was simply trying to answer a question that he was asked at the May 17th Regular Workshop and that he had confirmed with Mrs. Waters that it was appropriate for him to address it at this time during this open meeting. Mr. Bergosh proceeded to explain that [Option I](#) from the Illinois Council of School Attorneys was his preferred option, [Option II](#) from the School Board of Santa Rosa County, Florida was his second favorite option, and [Option III](#) from a school district in Farmington, Michigan, was essentially a compromise of the other two options. Upon inquiry by Mrs. Hightower, Mrs. Waters confirmed that it would be appropriate for the Superintendent to communicate Mr. Bergosh's proposals to staff. The Superintendent said that he planned to forward the proposals to the Rights and Responsibilities Handbook Committee. He asked that if any other School Board Member had any language suggestions that they provide those suggestions to him ahead of time so that he could forward the information to the Committee so that they would have an opportunity to consider it prior to the meeting. Mrs. Moultrie said that she was in the process of producing verbiage for the portion that she had concerns with and she would forward that verbiage to the Superintendent as soon as she completed it. Mrs. Hightower said that she would communicate her suggestions to the Superintendent and Mrs. Spooner. Mrs. Waters reminded the School Board Members that they were about to vote on the amended motion. The amended motion carried unanimously.

B. ITEMS FROM THE SUPERINTENDENT
(Supplementary Minute Book, Exhibit "L")

The Superintendent requested that the School Board approve his recommendations for student discipline as outlined in Items 1 through 11, with Item 5 and Item 9 requesting a formal hearing. Motion was made by Mr. Slayton and seconded by Mr. Boone, to accept the Superintendent's recommendations. Motion carried unanimously.

1. Student Recommendations

1. Recommend that, consistent with the decision of the due process committee, student discipline number 13-169-411 be expelled from all public schools of Escambia County for the remainder of the 2012-2013 school year and all of the 2013-2014 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
2. Recommend that, consistent with the decision of the due process committee, student discipline number 13-171-862 be expelled from all public schools of Escambia County for the remainder of the 2012-2013 school year and all of the 2013-2014 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
3. Recommend that, consistent with the decision of the due process committee, student discipline number 13-172-862 be expelled from all public schools of Escambia County for the remainder of the 2012-2013 school year and all of the 2013-2014 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
4. Recommend that, consistent with the decision of the due process committee, student discipline number 13-173-862 be expelled from all public schools of Escambia County for the remainder of the 2012-2013 school year and all of the 2013-2014 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
5. Recommend that, consistent with the decision of the due process committee, student discipline number 13-174-862 be expelled from all public schools of Escambia County for the remainder of the 2012-2013 school year and all of the 2013-2014 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
6. Recommend that, consistent with the decision of the due process committee, student discipline number 13-176-862 be expelled from all public schools of Escambia County for the remainder of the 2012-2013 school year and all of the 2013-2014 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
7. Recommend that, consistent with the decision of the due process committee, student discipline number 13-177-951 be expelled from all public schools of Escambia County for the remainder of the 2012-2013 school year and all of the 2013-2014 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
8. Recommend that, consistent with the decision of the due process committee, student discipline number 13-181-411 be expelled from all public schools of Escambia County for the remainder of the 2012-2013 school year and all of the 2013-2014 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
9. Recommend that, consistent with the decision of the due process committee, student discipline number 13-187-521 be expelled from all public schools of Escambia County for the remainder of the 2012-2013 school year and all of the 2013-2014 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

FORMAL
HEARING REQUEST

AMENDED/
FORMAL
HEARING REQUEST

10. Recommend that, consistent with the decision of the due process committee, student discipline number 13-188-521 be expelled from all public schools of Escambia County for the remainder of the 2012-2013 school year and all of the 2013-2014 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
11. Recommend that, consistent with the decision of the due process committee, student discipline number 13-189-411 be expelled from all public schools of Escambia County for the remainder of the 2012-2013 school year and all of the 2013-2014 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
2. Escambia County Public Schools Foundation, Inc., Board of Directors' Nominee

The Superintendent requested that the School Board accept his recommendation for the approval of the submitted name (outlined in the backup documentation) as a member of the Board of Directors to the Escambia County Public Schools Foundation, Inc. Motion was made by Mrs. Hightower and seconded by Mr. Slayton, to accept the Superintendent's recommendation. Motion carried unanimously.

3. Recommend that employee #3231 be suspended without pay for three (3) working days beginning Wednesday, May 22, 2013, based on misconduct as more specifically identified in the notice letter to the employee.
4. Recommend that employee #12684 be suspended without pay for three (3) working days beginning Wednesday, May 22, 2013, based on misconduct as more specifically identified in the notice letter to the employee.
5. Recommend that employee #14579 be suspended without pay for three (3) working days beginning Wednesday, May 22, 2013, based on misconduct as more specifically identified in the notice letter to the employee.
6. Recommend termination of employee #27725, effective Wednesday, May 22, 2013, based on misconduct as more specifically identified in the notice letter to the employee.
7. Recommend that employee #18825 be suspended without pay for one (1) working day beginning Wednesday, May 22, 2013, based on misconduct as more specifically identified in the notice letter to the employee.
8. Recommend that employee #21168 be suspended without pay for two (2) working days beginning Wednesday, May 22, 2013, based on misconduct as more specifically identified in the notice letter to the employee.
9. Recommend that employee #50099 be suspended without pay beginning Wednesday, May 22, 2013, pending court action based on misconduct as more specifically identified in the notice letter to the employee.

ADD

CORRECTED/AMENDED

The Superintendent requested that the School Board accept his recommendation for the approval of the employee discipline recommendations outlined in Item 3 through Item 9. He noted that details regarding each discipline recommendation had been provided in the backup documentation. Motion was made by Mr. Boone and seconded by Mrs. Hightower, to accept the Superintendent's recommendations. Motion carried unanimously.

C. ITEMS FROM THE GENERAL COUNSEL
(Supplementary Minute Book, Exhibit "M")

CORRECTED

1. Agreement For Legal Services Between The School Board of Escambia County, Florida And Joseph L. Hammons, Attorney At Law, And The Hammons Law Firm (Counsel for Superintendent)
2. Agreement For Legal Services Between The School Board of Escambia County, Florida And Joseph L. Hammons, Attorney At Law, And The Hammons Law Firm (Risk Management)
3. Agreement For Legal Services Between The School Board of Escambia County, Florida And Stephen J. Baker, Attorney At Law (Risk Management)

4. Agreement For Legal Services Between The School Board of Escambia County, Florida And Stephen B. Shell, Attorney At Law, And Shell, Fleming, Davis & Menge (Real Property and Construction Matters)

Mrs. Waters advised that these were the same contracts that the School Board had in the past. She said that Mr. Stephen J. Baker had added a colleague to his contract who would be working with his firm. She noted that a correction was made to a typographical error in the name on the contract in Item 1. Motion was made by Mrs. Moultrie and seconded by Mr. Slayton, to approve these items (Items 1 through 4). Motion carried unanimously.

VIII. ADJOURNMENT

There being no further business, the Regular Meeting was adjourned at 6:38 p.m.

Attest:

Approved:

Superintendent

Chair

PENDING BOARD APPROVAL